



ATMCH Constitution and Bylaws

Mission

The Association of Teachers of Maternal and Child Health (ATMCH) aims to grow and support excellence in teaching maternal and child health (MCH) across multiple academic settings. Specifically, ATMCH offers a forum to support the cadre of current and future faculty, aiming to enhance knowledge and skills essential to teaching in the field of MCH.

Article I

Name

The name of this organization is the Association of Teachers of Maternal and Child Health.

Article II

Membership

Individual membership is free of charge and open to the public, though ATMCH is particularly targeted towards doctoral/pre-doctoral students, post-doctoral fellows, junior/early career faculty, senior faculty, and others who want to improve their teaching in academic programs. The membership application is online; members are sent annual renewal requests via automated email. If not renewed, memberships are deleted.

Article III

Calls/Meetings

1. The Advisory Board meets regularly, no less often than every other month, via web-based call/meeting. Additional calls/meetings are called at the discretion of the Chair/Executive Team. Advisory Board members are expected to participate in $\geq 85\%$ of calls/meetings. If members are unable to fulfill this duty, they will be contacted to discuss and develop a strategy to address performance. If no solution is reached, the board members will be dismissed/replaced.
2. Subcommittees work via email with web-based calls/meetings scheduled only as needed at the discretion of the Point of Contact/Executive Team. Subcommittee members non-responsive to emails will be contacted to discuss and develop a strategy to address performance. If no solution is reached, the subcommittee members will be dismissed/replaced.
3. Information is conveyed to the membership via the website, social media platforms, and/or email.

Article IV

Leadership

1. The Executive Team is comprised of, at minimum, the Director and Manager of the HRSA-funded Center of Excellence in MCH Education, Science & Practice (CoE) that receives funding for the organization. Other faculty of the CoE may be involved.

2. The Advisory Board, composed of a maximum of 12 diverse representatives of the target audience, provides critical input on current and future programmatic activities. Advisory Board members are nominated from among the pool of ATMCH members and appointed, under Advisory Board advisement, by the Executive Team to serve two-year terms. Responsibilities may include review of/advice concerning activities/scope of work and subcommittee work.
3. Subcommittees are formed to address particular issues and disbanded when the need expires, at the discretion of the Executive Team. Subcommittee membership is voluntary and restricted to ATMCH members.

Article V

Voting

All current members have one vote in all membership-wide voting. Membership-wide voting is conducted online.

Article VI

Amendments

The Constitution and Bylaws are amended by the Executive Team under review of the Advisory Board. A link to the current Constitution and Bylaws is maintained on the Leadership & History page of the ATMCH website.

Article VII

Fiscal Year

The fiscal year is June 1 – May 31.